



Head of Finance and Procurement

Permanent, 37 hours per week
£56,285-£60,368

An exciting opportunity has arisen for a Head of Finance and Procurement. This Head of Department is a member of the Service Leadership Team and holds responsibility for the strategic delivery of the Service's Finance Function which incorporates payroll, pensions and procurement, including Stores.

You will provide leadership in developing and delivering detailed financial strategies and associated service plans for finance, payroll, pensions and procurement. You will be responsible for developing the Medium-Term Resource Strategy including detailed revenue and capital budgets and associated strategies. In addition, you will be Responsible for the production of the statutory accounts and external audit arrangements. Ensuring compliance with relevant legislation and external reporting requirements with key stakeholders including HMRC and the Welsh Government. You will also develop and implement robust financial governance arrangements across the Service to ensure compliance with best practice.

Essential Requirements

- CCAB fully qualified accountant with extensive experience and evidence of CPD. Qualified by experience candidates will be considered in exceptional circumstances.
- Experience of leading, developing and motivating a team of staff.
- Good interpersonal skills with experience of constructive working across multidisciplinary teams
- Well organised with ability to horizon scan and undertake forward planning
- Must be able to work to strict deadlines and under pressure.
- High level of professional integrity and discretion
- Self-motivated and work from own initiative.
- Able to priorities competing demands and to delegate
- Ability to develop practical solutions to problems whilst balancing multiple issues and priorities appropriately
- Able to demonstrate strong analytical, organisational and documentation skills
- Good ICT skills
- A current valid UK driving licence and the ability and willingness to travel both inside and outside the Service area as and when required.

The role will be located at the Services Headquarters based in St Asaph; however, agile working is available from a combination of home and alternative Service locations and this will be discussed further with the successful candidate.

Please note that Welsh Language level 3 skills are a requirement for this post; if not demonstrated on appointment, support will be provided to achieve this during the probation period. The successful candidate will be subject to a standard DBS check and references prior to appointment.

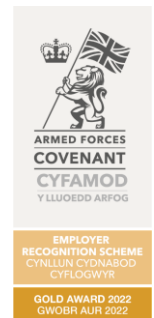
For further details about the role, please refer to the information pack. To apply, please complete and submit your application pack by email to:

recruitment@northwalesfire.gov.wales

If you have any questions regarding this role or would like an informal chat before applying please contact Helen MacArthur via the Executives Assistants at executiveassistants@northwalesfire.gov.wales

Closing date for receipt of application forms is 12.00 noon, 26th April 2024

The closing date will be strictly adhered to and no exceptions will apply.



Confidential Employee Hotline